

**TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT**

TO: Mayor and Councilmembers

FROM/PHONE: Bruce Taylor: 954-327-3741

PREPARED BY: Heidi Cavicchia

SUBJECT: Resolution

AFFECTED DISTRICT: Townwide

ITEM REQUEST: **Schedule for Council Meeting**

TITLE OF AGENDA ITEM: BID - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID SUBMITTED BY METRON-FARNIER, LLC FOR EQUIPMENT TO CONVERT WATER METERS TO AN AUTOMATED METER READING SYSTEM.

REPORT IN BRIEF: The Town Council recently awarded the bid for an automated meter reading system to Metron-Farnier (R2009-118). We are now ready to begin converting existing meters and any new meters to be read electronically and will be purchasing the component parts necessary to accomplish this. We will be converting our system, by reading cycle, to automated meter reading over a number of years with the first phase (Cycle 1 which totals approximately 2,025 meters) to be started during the 2008/2009 fiscal year. The approximate cost to convert this cycle is \$284,000. We will provide funds in our subsequent yearly budgets to convert the future cycles. The cost per cycle is dependent on the number of meters in that cycle. There are between 2,000 and 3,000 meters in each cycle.

PREVIOUS ACTIONS: R2009-118

CONCURRENCES: Bid Spec Committee reviewed and approved

FISCAL IMPACT: Yes

Has request been budgeted? Yes

Account No. 040-1058-536-6400 – Capital Outlay

RECOMMENDATION(S): Motion to approve resolution

Attachment(s): Resolution, R-2009-118, Exhibit “A” Bid Sheet

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID SUBMITTED BY METRON-FARNIER, LLC FOR EQUIPMENT TO CONVERT WATER METERS TO AN AUTOMATED METER READING SYSTEM.

WHEREAS, the Town Council of the Town of Davie, Florida, approved the purchase of an automated meter reading system (R2009-118); and

WHEREAS, the Town solicited sealed bids for this automated meter reading system which included equipment to convert meters to be read electronically; and

WHEREAS, the Utilities Department will now be purchasing the parts necessary to convert new and existing water meters to be automatically read by our new system; and

WHEREAS, after review, the Town Council wishes to accept the bid from Metron-Farnier, LLC as the lowest responsive bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council hereby accepts the bid from Metron-Farnier, LLC for parts necessary to convert existing and new meters to an automated meter reading system.

SECTION 2. The initial contract term is one (1) year with an option to extend the contract for five (5) additional one (1) year terms by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively.

SECTION 3. The Town Council hereby authorizes the expenditure from the Utilities Department Capital Outlay account.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2009.

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2009.

TOWN OF DAVIE, FLORIDA
 Bid Specifications For
 Automated Meter Reading System
 Including Equipment Software and Installation
 Bid No. 09-18

BID SHEET

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY.</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1.	Vehicle-Based Reading Equipment	1 EA	\$ <u>Ø</u>	\$ <u>Ø</u>
2.	RF-based Pit-Mounted Radio Transponder with two-way data-logging and configuration	250 EA	\$ <u>98.50</u>	\$ <u>98,50</u>
3.	System Training	1 EA	\$ <u>Ø</u>	\$ <u>Ø</u>
4.	Software	1 EA	\$ <u>Ø</u>	\$ <u>Ø</u>
5.	Factory wired/configured two-way RF-based Pit-Mounted Radio Transponder installed on Utility purchased register or water meter	1 EA	\$ <u>5.50</u>	\$ <u>5.50</u>
6.	Installation of Factory wired/configured two-way RF-based Pit-Mounted Radio Transponder on existing MANUAL meters (in field - labor only)	1 EA	\$ <u>25⁰⁰</u>	\$ <u>25⁰⁰</u>
7.	Retrofit Installation of Factory wired/configured new meter (5/8" x 3/4") with transponder (in field - labor only)	1 EA	\$ <u>50⁰⁰</u>	\$ <u>50⁰⁰</u>
8.	Retrofit Installation of Factory wired/configured new meter (1") with transponder (in field - labor only)	1 EA	\$ <u>100⁰⁰</u>	\$ <u>100⁰⁰</u>
9.	Retrofit Installation of Factory wired/configured new meter (1-1/2") with transponder (in field - labor only)	1 EA	\$ <u>250⁰⁰</u>	\$ <u>250⁰⁰</u>
10:	Retrofit Installation of Factory wired/configured new meter (2") with transponder (in field - labor only)	1 EA	\$ <u>250⁰⁰</u>	\$ <u>250</u>

24,625

TOWN OF DAVIE, FLORIDA
Bid Specifications For
Automated Meter Reading System
Including Equipment Software and Installation
Bid No. 09-18

- | | | | | |
|-----|--|------|-----------------------------|-----------------------------|
| 11. | Provide and Install In-Vehicle Mounting System | 1 EA | \$ <u>300⁰⁰</u> | \$ <u>300⁰⁰</u> |
| 12. | Annual Maintenance Agreement | 1 EA | \$ <u>1500⁰⁰</u> | \$ <u>1500⁰⁰</u> |

Quantities listed are for bid evaluation purposes only.

PRICING FOR BID B-09-18

TOTAL COST \$ 27,105.50

BIDDER: Metron-FARNIER

ADDRESS: 5665 Airport Blvd
Boulder, CO 80301

BY: Ted Worth
Signature

TED WORTH
Please Type or Print Name Here

TITLE: Regional Manager - Southeast

DATE: 2/4/09

PHONE: 800-763-8766 (C) 720-641-5260

FAX: 303-449-1464

FEIN: 841328980

Will your firm accept payment via Town of Davie procurement card? Please circle one
YES NO

All bidders must submit a completed W-9 Form and a completed Vendor/Bidder Disclosure Form with their bid.

RESOLUTION NO. R-2009-118

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID SUBMITTED BY METRON-FARNIER, LLC FOR AN AUTOMATED METER READING SYSTEM FOR THE UTILITIES DEPARTMENT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Utilities Department is in need of an automated meter reading system; and

WHEREAS, the Town solicited sealed bids for this automated meter reading system; and

WHEREAS, after review, the Town Council wishes to accept the bid from Metron-Farnier, LLC as the lowest responsive bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council hereby accepts the bid from Metron-Farnier, LLC for an automated meter reading system in the amount of \$27,105.50.

SECTION 2. The Town Council hereby authorizes the expenditure from the Utilities Department Capital Outlay account.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS 20th DAY OF May, 2009.


MAYOR/COUNCILMEMBER

ATTEST:


TOWN CLERK

APPROVED THIS 20th DAY OF May, 2009.

BID NAME: Automated Meter Reading
system

BID OPENING REPORT

BID NUMBER: B-09-18

TIME: 2:08pm

DATE: 2/12/09

ESTIMATED COST: 1\$ 300,000.

NO.	CONTRACTOR'S NAME	BID AMOUNT	COMMERCIAL RANKING
1.	NPM Technologies, Inc.	No total cost 159,999.00	6
2.	HD Supply Waterworks	62,695.00	5
3.	Hersey Meters	NO Bid	—
4.	Mainline Supply Comp	23,082.00	1
5.	Badger Meter, Inc.	No Bid	—
6.	Metron-Farnier	27,105.50	2
7.	Municipal Water Works	56,281.00	4
8.	Sinstate Meter & Supply Inc	51,310.00	3
9.			
10.			

REMARKS

SPECS SENT TO FORTY-TWO (42) PROSPECTIVE BIDDERS
THE TOWN REC'D EIGHT (8) RESPONSES [SIX (6) BIDS + TWO (2) NO BID RESPONSES]

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: [Signature]

DATE: 2.12.09

WITNESS: [Signature]

DATE: 2.12.09

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER	BUDGET ITEM & DESCRIPTION	APPROXIMATE COST
✓ 040-1058-536-6400 <i>CAPITAL OUTLAY</i>	Automated Meter Reading System	\$300,000
METHOD OF PROCUREMENT (check the one that applies)		

☒ Open Competitive Bidding
☐ Piggyback on Contract Number _____
☐ Sole Source or Single Source

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed *Glenn Taylor*
Department Head

Have Funds been Reserved REA. 37814

Date 12/5/08 Signed *AN*

Signed *Garry Shinn*
Town Administrator

BIDS SUBMITTED

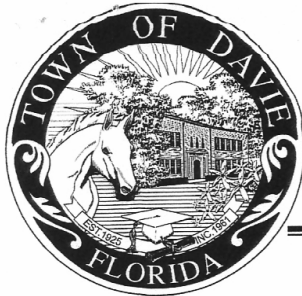
VENDOR	COST
* MAINLINE SUPPLY COMPANY	\$ 23,082.00
METRON FARNIER	27,105.50
SUNSTATE METER & SUPPLY INC.	51,310.00
MUNICIPAL WATER WORKS	56,281.00
HD SUPPLY WATERWORKS	62,695.00
NPM TECHNOLOGIES, INC.	159,999.00
HERSEY METERS	NO BID
RADGER METERS	NO BID

* THIS BIDDER IS NON-RESPONSIVE. SEE UTILITIES DEPT. MEMO

Signed *Hubb*
Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION

Vendor	Cost
METRON-FARNIER	\$ 27,105.50



Administration	797-1030	Parks & Recreation	797-1145
Budget & Finance	797-1050	Police Department	693-8200
Development Services	797-1111	Public Works	797-1240
Engineering	797-1113	Town Clerk's Office	797-1023
Fire Department	797-1090	Utilities	327-3742
Human Resources	797-1010		

TOWN OF DAVIE UTILITIES 6591 Orange Drive, Davie, Florida 33314-3399 (954) 327-3742

MEMORANDUM

TO: Herb Hyman, Procurement Manager

FROM: William Peele, Superintendent of Operations

THRU: Bruce Taylor, Utilities Director *BT*

DATE: April 9, 2009

RE: Bid Recommendation – Automated Meter Reading System

After reviewing the bids received for the Automated Meter Reading System, the apparent low bidder was Mainline Supply Company. While Mainline did not list any exceptions to the specifications, further review of the bid documentation and information received from references revealed the following exceptions.

Specification: The MIU shall be licensed for operation in any meter location without modification or signal attenuation.

Exception: Mainline requires a special transmitter for metal meter boxes. It is important to the Town that the MIU remains compliant with FCC regulations. All new meter boxes have metal lids therefore when we change a box it will be necessary to change the MIU to remain in compliance with FCC regulations thereby adding to the cost of installation.

Specification: The MIU shall have two-way communication for non-meter reading functions.

Exception: Mainline only has one-way communication. Reprogramming in the field is not possible. The recommended vendor has a feature whereby we can program the computer that is used for reading meters with the new data and it will automatically reprogram the MIU in the field simultaneously while reading the meter. In contrast, Mainline offers a hand-held unit that would require accessing each meter/MIU individually in order to reprogram the MIU. Reprogramming of the MIU for data collection is necessary when there are changes in regulations such as water restrictions.

Specification: The MIU shall store a minimum of 16,000 data points that are collected in programmable intervals between five (5) and sixty (60) minutes. (Approximately 20 months at sixty (60) minute intervals). Systems that require the vehicle to stop in order to obtain datalog information are not acceptable.

Exception: Mainline only stores six (6) months of hourly flow profiles and you must stop and change settings on equipment to download. To collect data on the Mainline system, you must switch from meter reading capability to data collection capability; it is not a simultaneous function. The recommended vendor offers simultaneous collection of meter reading and data collection. This allows us to make one pass for all data collection.

Specification: The AMR system shall automatically obtain at least thirty (30) days of datalog information if an out-of compliance irrigation alarm has occurred.

Exception: Not capable of providing this information. The recommended vendor's system is programmable with our compliance data and will automatically collect thirty (30) days of out-of-compliance information without operator intervention. Broward County as strict water restrictions mandated by the SFWMD; collection of this data will assist in monitoring violations and cutting back on irrigation abuse.

We are, therefore, recommending that this bid be rejected as non-responsive and awarding the bid to the second lowest bidder, Metron-Farnier.

The bid from Metron-Farnier represents a price difference of \$4,023.50, however they meet the specifications of our bid without exception. We believe the price difference will be negated by the extra features offered by this system that will both save time and money. We have received references from several companies currently using the Metron-Farnier System and they are very satisfied with the product as well as the vendor's response.

TOWN OF DAVIE, FLORIDA
Bid Specifications For
Automated Meter Reading System
Including Equipment Software and Installation
Bid No. 09-18

Town of Davie
Vendor/Bidder Disclosure

I, ROD EHLERS, being first duly sworn state that:
The full legal name and business address of the person(s) or entity contracting with the Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: METRON - FARNIER, LLC

Address: 5665 AIRPORT BLVD, SUITE 105
BOULDER, CO 80301

FEIN 84-1328980

State and date of incorporation COLORADO

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Names, Addresses, and Titles of Individual Who Will Lobby:

Full Legal Name	Address	Ownership
MATTHEW E. LAIRD	1447 S. FOOTHILL PARKWAY, BOULDER, CO 80305	% 54.62
GERALD L. SCHLATTER	3146 4TH ST BOULDER, CO 80304	% 22.69
SHARON RUSNAK	4075 NASSAU PLACE, BOULDER CO 80301	% 22.69
		%

Bid Specifications For
Automated Meter Reading System
Including Equipment Software and Installation
Bid No. 09-18

Town of Davie
Vendor/Bidder Disclosure
(Continued)

2. The full legal names and business addresses of any other individual (other than subcontractors, material men, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name

Address

MATTHEW E. LAIRD 1447 SOUTH FOOTHILLS PKWY, BOULDER, CO 80301

GERALD L. SCHLATTER 3146 4TH ST, BOULDER, CO 80304

SHARON RUSNAK, 4075 NAESAU PLACE, BOULDER, CO 80301

By: ROD O. EHLERS Date: 2-5-2009
Signature of Affiant

ROD EHLERS
Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 5th day of
February 2009, by ROD O. EHLERS, he/she is personally
known to me or has presented Colorado Notary Public as identification.

[Signature]
Notary Public, State of Florida at Large

MISAKA KAKAJE DVM
Print or Stamp of Notary

Serial Number

My Commission Expires
12/19/2009

My Commission Expires: _____

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

METACON - FARNIER, LLC

Business name, if different from above

Check appropriate box: ☐ Individual/
Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶

☐ Exempt from backup
withholding

Address (number, street, and apt. or suite no.)

5665 AIRPORT BLVD, SUITE 105

City, state, and ZIP code

BOULDER, CO 80301

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

| | + | + | |

or

Employer identification number

841328980

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign
Here

Signature of
U.S. person ▶

Randy O. Elkins

Date ▶ **2-5-2009**

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

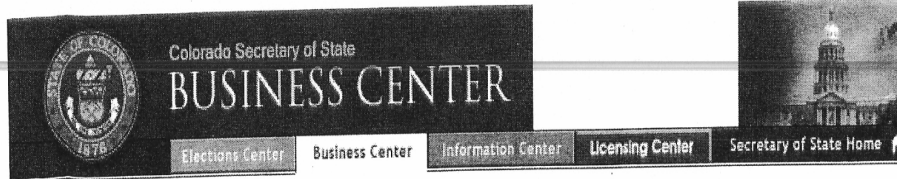
For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,



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# ID Number	Document Number	Name	Event	Status	Form	Formation Date
1 19951125472	19951125472	METRON FARNIER, LLC	Articles of Incorporation	Good Standing	DLLC	10/12/1995

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